Basic Windows maintenance

• Save and close your work before a planned restart.

• Check Windows Update in Settings.

• Review available storage without deleting unfamiliar system folders.

• Keep security protection enabled.

• Review startup apps and ask for help before changing unfamiliar items.

• Back up important files and keep recovery information somewhere private.

• On a work-owned device, ask your organization before installing software or changing settings.

General guidance. Stop and ask for help if a step is unclear.

Prepared November 24, 2026. Source and further reading: https://support.microsoft.com/windows

Questions? Describe your goal at onlinetechnicalhelp.com. Scope and price are agreed before paid work.